

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE

WEDNESDAY 8 NOVEMBER 2023
7.00 PM

Bourges/Viersen Room - Town Hall
Contact: Charlotte Cameron, Senior Democratic Services Officer,
charlotte.cameron@peterborough.gov.uk, 01733 384628

AGENDA

Page No

1. **Apologies**
2. **Declarations of Interest and Whipping Declarations**

At this point Members must declare whether they have a disclosable pecuniary interest, or other interest, in any of the items on the agenda, unless it is already entered in the register of members' interests or is a "pending notification" that has been disclosed to the Solicitor to the Council. Members must also declare if they are subject to their party group whip in relation to any items under consideration.
3. **Minutes of Climate Change and Environment Scrutiny Committee Meeting held on 20 September 2023** 3 – 8
4. **Call In of Any Cabinet, Cabinet Member or Key Officer Decisions**

The decision notice for each decision will bear the date on which it is published and will specify that the decision may then be implemented on the expiry of 3 working days after the publication of the decision (not including the date of publication), unless a request for call-in of the decision is received from any three Members of a Scrutiny Committee. If a request for call-in of a decision is received, implementation of the decision remains suspended for consideration by the relevant Scrutiny Committee.
5. **Forward Plan of Executive Decisions** 9 – 26
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7. **Pension Scheme Responsible Investment Policy Update** 37 – 48
8. **Procurement Service and Climate Change Criteria** 49 – 54

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11. Date of Next Meeting	

17 January 2024 – Climate Change and Environment Scrutiny Committee

Emergency Evacuation Procedure – Outside Normal Office Hours

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<http://democracy.peterborough.gov.uk/ecSDDisplay.aspx?NAME=Protocol%20on%20the%20use%20of%20Recording&ID=690&RPID=2625610&sch=doc&cat=13385&path=13385>

Committee Members:

Councillors: Day (Chair), N Sandford (Vice Chair), Ahmed, Elsey, J A Fox, Jones, Khan, Perkins, Sainsbury, Sharp and Strangward

Substitutes: Councillors: Fenner, Mahmood, Wiggin

Non-Statutory Co-opted Members:

Parish Councillor Michael Samways, Independent Co-opted Member (non-voting)

Matthew Barber, Independent Co-opted Member (non-voting)

Stuart Dawks, Independent Co-opted Member (non-voting)

Dr Esther Norton, Independent Co-opted Member (non-voting)

Further information about this meeting can be obtained from Charlotte Cameron on telephone 01733 384628 or by email – charlotte.cameron@peterborough.gov.uk

**MINUTES OF THE CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE
MEETING
HELD AT 7.00PM, ON
WEDNESDAY 20 SEPTEMBER 2023
BOURGES/VIERSEN ROOMS, TOWN HALL, PETERBOROUGH**

Committee Members Present: Councillors Day (Chair), N Sandford (Vice Chair), J A Fox, J R Fox, A Jones, Khan, Sainsbury, Sharp, Strangward and Independent Co-opted Members Stuart Dawks and Dr Esther Norton

Others Present: Miriam Sellick, Youth Council Representative

Officers Present: Charlotte Palmer, Head of Environment and Climate Change
Amy Nebel, Senior Waste and Recycling Officer
Jon Sawyer, Technical Project Lead
Hannah Swinburne, Principal Climate Change Officer
Charlotte Cameron, Senior Democratic Services Officer

12. APOLOGIES FOR ABSENCE

Apologies for absence were received from Councillors Perkins and Elsey. Councillor John Fox was in attendance as substitute.

Apologies were also received from Parish Councillor Micheal Samways, Independent Co-opted Member Matthew Barber and the Cabinet Member for Infrastructure, Environment and Climate Change.

13. DECLARATIONS OF INTEREST AND WHIPPING DECLARATIONS

Councillor Sharp declared his role as Chair of Peterborough Limited.

14. MINUTES OF CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE MEETING HELD ON 12 JULY 2023

The minutes of the Climate Change and Environment Scrutiny Committee meeting held on 12 July 2023 were agreed as a true and accurate record.

15. CALL IN OF ANY CABINET, CABINET MEMBER OR KEY OFFICER DECISIONS

No call ins were received.

16. FORWARD PLAN OF EXECUTIVE DECISIONS

The Senior Democratic Services Officer introduced the report which included the latest version of the Council's Forward Plan of Executive Decisions containing decisions that the Leader of the Council, the Cabinet or individual Cabinet Members would make during the forthcoming month. Members were invited to comment on the plan and where appropriate, identify any relevant areas for inclusion in the Committee's Work Programme.

- Members referred to item Charging Residents and Developers for replacement bins KEY/21NOV22/01 and queried how you would know who to charge for a replacement. Officers advised that call centre staff receive the relevant training.
- Crews would have notes to identify damaged bins and the focus would be to repair bins to keep them in use for as long as possible.
- Members were advised that the decision would be sent to the Cabinet Member in the coming weeks.
- Members noted the PIRI plan had been scheduled for the January committee meeting.
- Members queried the length of time taken to take the Cycling and Walking Task and Finish Groups report to Cabinet and requested a briefing note that addressed concerns regarding delayed receipt of funding.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee considered the current Forward Plan of Executive Decisions and **RESOLVED** to note the report.

The Committee also requested a briefing note on whether there had been implications on access to funding caused by the delay in presenting the Cycling and Walking Task and Finish Groups Final report and recommendations to Cabinet.

17. ECO HOMES

The Climate Change and Environment Scrutiny Committee received a report in relation to the Eco Homes Project. The purpose of the report was to share the proposed approach to the delivery of the Eco Homes project.

The Head of Environment and Climate Change accompanied by the Technical Project Lead introduced the report and highlighted key points including:

The project would define what eco homes meant for the city and would be support by £2 million in funding. Officers had drafted objectives and next steps, and the Council would take a pioneering approach.

The Climate Change and Environment Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Officers advised that the standards considered would be wrote into the Local Plan and that each Council had a right to develop eco homes in their own way.
- Members noted that there were favoured approaches and that there had been an opportunity to create your own standard. All approached would be weighed up before a route was chosen.
- The funding would be used to define the project and lead to new properties within the city. There would be no specifics until the aspiration for the project had been set.
- Members were advised that 70% of the built environment would require a retrofit and that work separate to this project had been reviewing this.
- Members queried the cost per standard of eco homes and were advised that it could vary from £15,000 to £35,000 in terms of building regulations. There would be a trade-off between the number of homes and the standard of homes.
- The funding would be allocated based on a site and the determination of the number of homes that could be built.
- Officers had identified some sites but would need to wait on the outcome of the Locality Asset Review to conclude before moving forward.

- The Youth Councillor noted that domestic energy generation had not been mentioned and was advised that it had been considered in the plans and the team would review opportunities to include onsite renewable generation.
- Members were advised that there were things that could be done in existing homes, but it would rely on what was practically available.
- Members questioned how ambitious the project would be and were advised Officers were in the process of determining what the standards would be.
- Members requested a briefing note that details the timescales for each of the bullet points identified in the 'next steps' section of the report.
- Members referred to social housing and temporary accommodation, and queried what level of the houses would fall under those categories.
- It would be up to the local authority to decide and while there was not a specific number, Officers confirmed this type of housing would be included in the project.
- Officers would use completed schemes to help develop this project and Members urged them to be ambitious.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee resolved to review and comment on the proposed approach to the delivery of the Eco Homes project.

The Committee also requested a briefing note that details the timescales for each of the bullet points identified in the 'next steps' section of the report.

18. PETERBOROUGH CLIMATE CHANGE ADAPTION PLAN

The Climate Change and Environment Scrutiny Committee received a report in relation to the Peterborough Climate Change Adaption Plan. The purpose of the report was to share a proposed approach to the development of the Climate Change Adaptation Plan.

The Principal Climate Change Officer introduced the report and highlighted key points including:

In 2019 the Council declared a climate emergency and Officers had worked to develop actions to address carbon emissions in the Council and the City. The plan focused on how to adapt to climate events and set out the proposed approach for delivering the plan to ensure the Council could deliver services in a changing climate environment.

The Climate Change and Environment Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members were advised that the business case for Cambridgeshire and Peterborough Combined Authority (CPCA) grant funding had been developed and the plan had been to spend a proportion of the money in year 1.
- The delivery plan would be guided by grant funding and activity would be directed accordingly.
- Members urged Officers to focus on the natural environment as it would help support the adaption plan.
- It was noted that all upper tier authorities were required to have a Nature Recovery Strategy (NRS) and requested the inclusion of the NRS as an item for discussion at the next group representatives meeting.
- Members queried the role of the private sector and were advised that there was a need to be careful with what to commit to external partners but that there were key areas to consider.

- The first stage of the process would be to evaluate evidence of flooding and other key climate events and draft the adaption plan in accordance with various scenarios.
- Different areas had been identified as at risk of various types of flooding events and evidence from authorities like the environment agency would be used to adapt to the increased risk.
- Members referred to the just transition principles and asked what considerations would be included in the plan. Officers advised that there were some things that would have a clear impact like those who were less mobile.
- The plan would ensure that the city dealt with climate change in a fair manner.
- Members requested a briefing note on the business case for the CPCA funding when it is accepted.
- The success of funding meant that the plan would be delivered by March 2025 and would be scrutinised in the process.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee resolved to review and comment on the proposed approach to the development of the Peterborough Climate Adaption Plan.

The Committee also requested that requested:

- The inclusion of the Nature Recovery Strategy as an item for discussion at the next group representatives meeting.
- A briefing note on the business case for the CPCA funding when it is accepted.

19. RECYCLING AND WASTE POLICY GUIDE

The Climate Change and Environment Scrutiny Committee received a report in relation to the Recycling and Waste Policy Guide. The purpose of the report was to provide a clear overview of the waste policy and services provided by Peterborough City Council.

The Senior Waste and Recycling Officer introduced the report and highlighted key points including:

Approve, nothing new other than chargeable bins. New document to make sure residents are aware and what is expected of them.

Understanding what is required and consolidating current policy and build on level of understanding and improve recycling rates – residents charter.

The Climate Change and Environment Scrutiny Committee debated the report and in summary, key points raised and responses to questions included:

- Members noted that the national waste strategy had not been released but Officers were aware that the idea of numerous bins would not be moving forward.
- The ideal recycling method was separation, and the Council would continue to support that.
- Members asked for the National Waste Strategy to be added as an item for discussion at the next group representatives meeting.
- Members referred to residents placing garden waste in the black bin to avoid payment for the brown bin. Members were advised that there were a small number of residents who did not sign up to brown waste bins.
- Members were concerned about the charge for bulky waste and the levels of fly tipping in the city.
- There had been delayed recruitment for Officers into the recycling team.

- The city had 13% contamination levels and an area of focused had been to reduce this, especially in communal areas.
- The Youth Councillor referred to guidance on contamination and were advised that the role of the education team would be improve materials and communication on this guidance.
- Officers had worked with PECT to determine the best methods of communicating these subjects.
- Members noted that there were various bin collection points and if a bin had been damaged on collection, the officers would make note of the damage and let residents know.
- Members questioned whether Officers knew if the waste containers were working and were advised that if residents did not present the bin at collection this was monitored.
- Compliance was measured against service area key performance indicators so that trends could be identified and resolved.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee resolved to endorse, support and make comments as it sees fit to the revised Recycling and Waste Policy Guide.

The Committee requested the inclusion of the National Waste Strategy as an item for discussion at the next group representatives meeting.

20. MONITORING SCRUTINY RECOMMENDATIONS

The Senior Democratic Services Officer introduced the report which enabled the committee to monitor and track the progress of recommendations made to the Executive or Officers at previous meetings.

Members referred to the Cycling and Walking Task and Finish Groups recommendation on the removal of obstacles like staggered barriers. Members asked that areas be considered on merit and not a blanket approach.

Members asked whether the procurement service and their use of climate criteria be considered as an item for the Committee's work programme.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee considered the report and **RESOLVED** to note the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report.

21. WORK PROGRAMME

The Senior Democratic Services Officer introduced the report which looked at the work programme for the municipal year 2023-2024 to determine the Committees priorities. Members were invited to make comments and suggestions.

Members asked whether the procurement service and their use of climate criteria be considered as an item for the Committee's work programme.

AGREED ACTIONS

The Climate Change and Environment Scrutiny Committee considered the Work Programme for 2023/2024 and **RESOLVED** to note the report.

The Committee also requested the inclusion of the procurement services and climate criteria as an item for discussion at the next group representatives meeting.

22. DATE OF NEXT MEETING

The date of the next meeting was noted as being the 8 November 2023.

CHAIR

Meeting began at 7.00pm and ended at 8.45pm

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 5
8 NOVEMBER 2023	PUBLIC REPORT

Report of:	Adesuwa Omoregie, Interim Director for Law and Governance (Monitoring Officer)	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 384628

FORWARD PLAN OF EXECUTIVE DECISIONS

RECOMMENDATIONS	
FROM: Senior Democratic Services Officer	Deadline date: N/A
<p>It is recommended that the Climate Change and Environment Scrutiny Committee:</p> <ol style="list-style-type: none"> 1. Considers the current Forward Plan of Executive Decisions and identifies any relevant items for inclusion within their work programme or request further information. 	

1. ORIGIN OF REPORT

1.1 The report is presented to the Committee in accordance with the Terms of Reference as set out in section 2.2 of the report.

2. PURPOSE AND REASON FOR REPORT

2.1 This is a regular report to the Climate Change and Environment Scrutiny Committee outlining the content of the Forward Plan of Executive Decisions.

2.2 This report is for the Climate Change and Environment Scrutiny Committee to consider under its Terms of Reference No. Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:

The Scrutiny Committees will:

(f) *Hold the Executive to account for the discharge of functions in the following ways:*

ii) *By scrutinising Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions.*

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 The latest version of the Forward Plan of Executive Decisions is attached at Appendix 1. The Forward Plan contains those Executive Decisions which the Leader of the Council believes that the Cabinet or individual Cabinet Member(s) can take and any new key decisions to be taken after **20 November 2023**.

4.2 The information in the Forward Plan of Executive Decisions provides the Committee with the opportunity of considering whether it wishes to seek to influence any of these executive decisions, or to request further information.

4.3 If the Committee wished to examine any of the executive decisions, consideration would need to be given as to how this could be accommodated within the work programme.

4.4 As the Forward Plan is published fortnightly any version of the Forward Plan published after dispatch of this agenda will be tabled at the meeting.

5. CONSULTATION

5.1 Details of any consultation on individual decisions are contained within the Forward Plan of Executive Decisions.

6. ANTICIPATED OUTCOMES OR IMPACT

6.1 After consideration of the Forward Plan of Executive Decisions the Committee may request further information on any Executive Decision that falls within the remit of the Committee.

7. REASON FOR THE RECOMMENDATION

7.1 The report presented allows the Committee to fulfil the requirement to scrutinise Key Decisions which the Executive is planning to take, as set out in the Forward Plan of Executive Decisions in accordance with their terms of reference as set out in Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3.

8. ALTERNATIVE OPTIONS CONSIDERED

8.1 N/A

9. IMPLICATIONS

Financial Implications

9.1 N/A

Legal Implications

9.2 N/A

10. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

10.1 None

11. APPENDICES

11.1 Appendix 1 – Forward Plan of Executive Decisions

PETERBOROUGH CITY COUNCIL'S FORWARD PLAN OF EXECUTIVE DECISIONS

PUBLISHED: 20 OCTOBER 2023

PART 1 – FORWARD PLAN OF KEY DECISIONS

KEY DECISIONS FROM 20 NOVEMBER 2023								
<i>KEY DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
Education IT System Award – KEY/20NOV23/01 To approve the award of the new IT system for Education Services.	Councillor Jackie Allen, Cabinet Member for Children’s Services and Education	November 2023	Children and Education Scrutiny Committee	N/A	N/A	Chris Stromberg Chris.stromberg@cambridgeshire.gov.uk	Corporate Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PREVIOUSLY ADVERTISED KEY DECISIONS

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. Charging residents and developers for replacement bins – KEY/21NOV22/01 - Currently all replacement household bins are replaced for free, if implemented, if you lose your bin or damage, it you will be required to pay for a replacement.</p>	<p>Councillor Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate</p>	<p>Published for Consideration</p>	<p>Climate Change and Environment Scrutiny Committee</p>	<p>All Wards</p>	<p>Via the budget setting last financial year and FSWG</p>	<p>James Collingridge, Assistant Director of Operations, 01733 864736, james.collingridge@peterborough.gov.uk</p>	<p>Place and Economy</p>	<p>A CMDN.</p>
<p>2. PCC/CCC Delegation Agreement for jointly procured Floating Support service - KEY/27FEB23/08 - Approval of Delegation Arrangements to allow CCC to implement and manage this contract on behalf of PCC.</p>	<p>Cllr Hussain, Cabinet Member for Adults and Public Health</p>	<p>October 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>Feedback sought from existing customers, staff and external partners/stakeholders prior to commencing re-procurement</p>	<p>Lisa Sparks, Senior Commissioner (ASC Commissioning), 07900163590, lisa.sparks@cambridgeshire.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Delegation to Cambridgeshire County Council re. recommission of the Healthy Schools Support Service – KEY/13MAR23/01 "The Public Health Directorate are seeking to continue provision of the Healthy Schools Support Service for a further 19-month period, from 1st September 2023 - 31st March 2025. The service has been successfully operating across Peterborough and Cambridgeshire since 2018 at an annual value of £148,520 to Cambridgeshire and £58,680 to Peterborough. This new contract period will be used to provide officers sufficient time to review effectiveness, understand the evidence base and better evaluate the impact of current provision to inform future commissioning intentions. The total cost to PCC for this period will be £92,276.66."</p>	<p>Cllr Hussain, Cabinet Member for Adults and Public Health</p>	<p>October 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>A comprehensive consultation will be undertaken with service users, partners and key stakeholders as part of the required work needed to inform future commissioning intentions</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk</p>	<p>Public Health</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Delegated partnership agreement for procuring independent advocacy services for children/young people across Cambridgeshire and Peterborough – KEY/24APR23/02 To enter into a Delegation Agreement (DA) with Cambridgeshire County Council for the provision of Independent Advocacy Services for children.</p>	<p>Councillor Jackie Allen, Cabinet Member for Children's Services and Education</p>	<p>November 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Zoe Redfern-Nichols, Senior Commissioning Manager, Zoe.Redfern-Nichols@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>5. Contract Award for Peterborough Adult Advocacy Service – KEY/8MAY23/01 To award the Contract for the Peterborough Adult Advocacy Service starting in October 2023 and running for 3 years with an option to extend for 1 year.</p>	<p>Cabinet</p>	<p>13 November 2023</p>	<p>Adults and Health Scrutiny Committee</p>	<p>All Wards</p>	<p>N/A</p>	<p>Zoe Redfern-Nichols, Senior Commissioning Manager, Zoe.Redfern-Nichols@peterborough.gov.uk</p>	<p>Adults</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>

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6.	PCC SEND and AP expenditure – KEY/3JUL23/01 Approval to authorise the future expected spend through Cambridgeshire County Council's Children's External Placements Dynamic Purchasing System (PDPS) until 31st March 2024 with providers for Alternative Education Provision – SEND and AP and Inclusion Team.	Councillor Jackie Allen, Cabinet Member for Children's Services and Education	October 2023	Children and Education Scrutiny Committee	All Wards	N/A	Anna Wahlandt - anna.wahlandt@cambridgeshire.gov.uk 07881 426870	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
7.	Draft Housing Strategy – KEY/3JUL23/04 Approval of draft Housing Strategy to commence public consultation	Cabinet	December 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Internal consultation with key service stakeholders to inform development of the draft strategy. Public consultation with key external stakeholders and residents for 6 weeks once the draft is approved for consultation	Anne Keogh Housing Strategy and implementation Manager anne.keogh1@peterborough.gov.uk 07983343076	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
8.	Post-16 Framework for Alternative Education and Training – KEY/17JUL23/01 - Agreement for the Post-16 Framework for Alternative Education and Training to be able to call off this Framework which is Cambridgeshire led.	Councillor Lynne Ayres, Cabinet Member Skills, Further and Higher Education including the University	October 2023	Children and Education Scrutiny Committee	All wards	Family Voice, Young People representation groups (Access Champions), representatives of seldom heard groups	David Rhodes, Commissioning Manager, Email: david.rhodes@peterborough.gov.uk	Children and Young People's Service	Paper from Children and Young People's Committee in Cambridgeshire
9.	Medgen Nursing Services Limited - KEY/17JUL23/02 - Approval for spend on a young person's placement for nine months.	Councillor Jackie Allen, Cabinet Member for Children's Services and Education	October 2023	Children and Education Scrutiny Committee	CENTRAL WARD	No other consultation sought.	Ros Anderson, ART Support Officer, Email: ros.anderson@cambridgeshire.gov.uk Tel: 01733 863986	Children and Young People's Services	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
10.	To award a contract to Milestone Infrastructure to undertake construction of active travel improvements on Thorpe Wood – KEY/31JUL23/02 "The Cambridgeshire and Peterborough Combined Authority have successfully been awarded a total of £3,896,59 Active Travel England as part of Active Travel Funding 4. Peterborough has been allocated a total of £2,986,590 of which £2,000,000 is for the construction of Thorpe Wood Cycleway Phase 3"	Cabinet	13 November 2023	Climate Change and Environment Scrutiny Committee	West	Consultation on detailed designs will be undertaken in Autumn 2023	Lewis Banks, Transport and Environment Team Manager, lewis.banks@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

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<p>11. Peterborough Community Short Breaks for Children with Disabilities – KEY/28AUG23/03 Community Short Breaks Offer for children/young people with disabilities and/or complex needs in Peterborough from April 2024</p>	Cabinet	18 December 2023	Children and Education Scrutiny Committee	All Wards	Consultation with parent carers has been completed in the form of a questionnaire distributed on social media. A questionnaire was also shared with professionals within the 0-25 Disability Social Care Team. A soft market testing exercise was done as market engagement.	Issy Thomson - Senior Children's Commissioning Officer - isobel.thomson@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>12. Extra Care Housing Tender in Peterborough – KEY/28AUG23/04 Approval to award the contract for three Extra Care Housing schemes in Peterborough; Friary Court, The Pavilions and The Spinney. The current contract is due to end 31 January 2024. Agreement is being sought to award all three services for a total of 5 years at a cost of £1,510,003 per annum, with a total contract value of £7,550,015.</p>	Cllr Hussain, Cabinet Member for Adults and Public Health	November 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Limited due to timescales as existing provider gave notice to end contract, needing service in place by January 2024.	Ruth Miller, Senior Commissioner, ruth.miller@cambridgeshire.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>13. Peterborough Integrated Renewable Infrastructure (PIRI) - commercialisation options – KEY/28AUG23/06 To review the commercialisation routes for delivery of the PIRI project and determine the Council's preferred option to be developed further as part of the production of the Full Business Case.</p>	Cabinet	Published for call in	Climate Change and Environment Scrutiny Committee	East	Engagement has taken place with key project stakeholders and further consultation will take place in due course.	Charlotte Palmer 07920160728	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>14. Children/Young People Home & Community Support Pseudo Dynamic Purchasing System and Block Contracts – KEY/28AUG23/07 Approval to award for a Children/Young People Home & Community Support Pseudo Dynamic Purchasing System and 3x block contracts.</p>	Cabinet	13 November 2023	Children and Education Scrutiny Committee	All Wards	Consultation and engagement in form of questionnaires and focus groups with parent carers and 0-25 professionals. Soft Market Testing for market engagement. Full tender exercise.	Issy Thomson, Senior Commissioning Officer, isobel.thomson@peterborough.gov.uk	Children and Young People's Service	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>15. Local Cycling and Walking Infrastructure Plan (LCWIP) - KEY/11SEPT2023/01 - Consider the final report of the Cycling and Walking Task and Finish Group and whether to endorse the recommendations contained within it as well as the recommendations of the Climate Change and Environment Scrutiny Committee.</p>	Cabinet	13 November 2023	Climate Change and Environment Scrutiny Committee	ALL	Public consultation will occur after Cabinet with usual stakeholders	Lewis Banks, Transport & Environment Manager, Tel: 01733 317465, Email: lewis.banks@peterborough.gov.uk	Place & Economy	https://democracy.peterborough.gov.uk/ieListDocuments.aspx?Cid=749&Mid=4743&Ver=4
<p>16. SHAP (Single Homeless Accommodation Programme) - KEY/25SEP23/03 Purchase of 25 units of self-contained accommodation to increase the supply of high-quality accommodation with accompanying support to address gaps in homelessness pathway provision for rough sleepers and those at risk of rough sleeping.</p>	Councillor Steve Allen, Deputy Leader and Cabinet Member for Housing and Communities	October 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	N/A	Sarah Scase - Housing Operations Manager - sarah.scase@peterborough.gov.uk	Place and Economy	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>17. Approval to extend day opportunities services for learning disabilities – KEY/25SEP23/04 Cabinet is being asked to approve an eight and a half month extension for day opportunity services for people with learning disabilities in Peterborough. The extension will be from 31st March 2024 to 15th December. The cost is £1,220,893</p>	Cabinet	13 November 2023	Adults and Health Scrutiny Committee	All Wards	Soft market testing and forums	Ruth Miller Senior Commissioning Manager 07484 520821 ruth.miller@peterborough.gov.uk and Harriet Rowe Commissioning Manager harriet.rowe@peterborough.gov.uk	Adults	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.
<p>18. Joining the National Parking Platform – KEY/9OCT2023/01 - Peterborough City Council currently offers parking payments via electronic means (phone call, text message or smart phone app) with a sole supplier agreement with PayByPhone.</p> <p>This means any customers wishing to pay in this way must use PayByPhone. This sole supplier agreement will expire 1st Dec 2023 and the intention of this decision is to join a national trial backed by the DfT called the National Parking Platform. This is an open market model where any supplier approved to be on the platform can be used by customers to pay for parking in Peterborough City Council controlled areas. This offers benefits to the end users who have a broader choice, but also cost savings and operational advantages to the council. Part of this decision will see the convenience fee for using these services passed to the end user, whereas it is currently absorbed by the council. End users will be able to choose which payment supplier they wish to use based on their individual convenience fees and/or app features and usability.</p>	Councillor Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate Change	31 October 2023	Growth, Resources, And Communities Scrutiny Committee	All Wards	Relevant internal and external stakeholders	Adam Payton, Operations Manager City Centre, adam.payton@peterborough.gov.uk	Place and Economy	National Parking Platform standard documents

PART 2 – NOTICE OF INTENTION TO TAKE DECISIONS IN PRIVATE

DECISIONS TO BE TAKEN IN PRIVATE								
KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
None.								

PREVIOUSLY ADVERTISED DECISIONS TO BE TAKEN IN PRIVATE

KEY DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
1. Locality Asset Review – KEY/3JUL23/02 Review of all Locality Assets	Cabinet	13 November 2023	Growth, Resources and Communities Scrutiny Committee	All Wards	CLT and CPF	Felicity Paddick, Head of Estates, 07801 910971, felicity.paddick@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
2. Wellington Street & Dickens Street Car Parks Disposal – KEY/31JUL23/04 Car park disposals	Cabinet	Published for call in.	Growth, Resources, And Communities Scrutiny Committee	East	Any further consultation will be planned and proceed if decision is agreed by Cabinet.	Nick Carter, Service Director Growth & Regeneration, 07950 854161, nick.carter@peterborough.gov.uk	Place and Economy	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
3. Write-off of irrecoverable debts in excess of £10,000 (Biannual process) KEY/31JUL23/05 To authorise the write-off of irrecoverable debts in excess of £10,000 shown as outstanding in respect of Non-Domestic (Business) Rates, Council Tax, Accounts Receivable (sundry debt) accounts and Housing Benefit overpayments.	Cabinet	18 December 2023	Growth, Resources, And Communities Scrutiny Committee	N/A	N/A	Chris Yates, Acting Head of Finance for Corporate Services, chris.yates@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Disposal of part of Peterborough City Council rural estate – KEY/23OCT23/01	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	November 2023	Growth, Resources, And Communities Scrutiny Committee	Newborough	CLT and CPF	Chris Pike, Principal Estates Manager, 07973929285, chris.pike@peterborough.gov.uk	Corporate Services	The decision will include an exempt annexe. By virtue of paragraph 3, information relating to the financial or business affairs of any particular person (including the authority holding that information).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

DECISIONS FROM OCTOBER 2023								
<i>DECISION REQUIRED</i>	<i>DECISION MAKER</i>	<i>DATE DECISION EXPECTED</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

PREVIOUSLY ADVERTISED DECISIONS

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
<p>1. Approval of the Peterborough Sufficiency Strategy Every top tier local authority is required to publish a sufficiency strategy. This must set out how we seek to avoid children coming into care through the provision of family support services, and identify steps that we are taking to ensure that we have sufficient placements for children in care in our area, so that as many children and young people in care can live locally, provided that this is in their best interests.</p>	<p>Councillor Jackie Allen, Cabinet Member for Children's Services and Education</p>	<p>October 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>There has been widespread consultation including with children and young people in care.</p>	<p>John Gregg John.gregg@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Scrutiny Report</p>
<p>2. Werrington Fields and Ken Stimpson Secondary School - Following a public meeting held on 20 September 2021 at Ken Stimpson School, a decision needs to be taken on whether or not to proceed with plans to erect a fence to enclose part of the school's playing fields. The area is currently open access to the public. The school has not been using the area for over two years due to concerns over the safeguarding risk to the young people attending the school.</p>	<p>Councillor Jackie Allen, Cabinet Member for Children's Services and Education</p>	<p>December 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>Werrington</p>	<p>Public meeting held on 20 September 2021 at Ken Stimpson School. Prior to this, a detailed background information document was circulated to interested parties.</p>	<p>Chris Baird Chris.baird@peterborough.gov.uk</p>	<p>Children and Young People's Service</p>	<p>Cabinet Member Decision Notice, Background Information Document</p> <p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>3. Approval to enter into a Section 75 Partnership Agreement with Cambridgeshire and Peterborough NHS Foundation Trust This agreement will ensure the provision of CPFT mental health specialist working with mental health practitioners who are part of multiagency Family Safeguarding teams working as part of children's social care safeguarding teams.</p>	<p>Councillor Jackie Allen, Cabinet Member for Children's Services and Education</p>	<p>October 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Relevant internal and external stakeholders</p>	<p>Helen Andrews, Children's Commissioning Manager helen.andrews@cambridgeshire.gov.uk</p>	<p>Children and Young People's Service</p>	<p>It is not anticipated that there will be any documents other than the report and relevant appendices to be published.</p>
<p>4. Approval and Endorsement of a new countywide Infant Feeding Strategy - Decision sought to approve and endorse a countywide Infant Feeding Strategy developed collaboratively between Public Health and the Cambridgeshire & Peterborough Clinical Commissioning Group (CCG). This decision includes approval of overall strategy and underpinned action plans required to implement this.</p>	<p>Councillor Jackie Allen, Cabinet Member for Children's Services and Education</p>	<p>October 2023</p>	<p>Children and Education Scrutiny Committee</p>	<p>All Wards</p>	<p>Maternity Voices Partnerships, who are made up of service user representatives and key stakeholders spanning maternity, health visiting and the third sector have coproduced the strategy alongside Local Authority and CCG colleagues.</p>	<p>Amy Hall, Children's Public Health Commissioning Manager, amy.hall@peterborough.gov.uk , 07583040529</p>	<p>Public Health</p>	<p>Paper and Strategy to be submitted closer to the Cabinet meeting</p>

DECISION REQUIRED	DECISION MAKER	DATE DECISION EXPECTED	RELEVANT SCRUTINY COMMITTEE	WARD	CONSULTATION	CONTACT DETAILS / REPORT AUTHORS	DIRECTORATE	DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES
5. Approval to award a grant for a Mental Health Supported Living service. - Approval to award a grant for revenue funding to Eastlands Mental Health Supported Living Services, for a period of 1 year period, from April 2023.	Cllr Hussain, Cabinet Member for Adults and Public Health	October 2023	Adults and Health Scrutiny Committee	All Wards	Consultation not required as seeking no change to existing service	Lisa Sparks - Senior Commissioner - lisa.sparks@cambridgeshire.gov.uk - 07900163590	Public Health	It is not anticipated that there will be any documents other than the report and relevant appendices to be published.

PART 4 – NOTIFICATION OF KEY DECISIONS TAKEN UNDER URGENCY PROCEDURES

<i>DECISION TAKEN</i>	<i>DECISION MAKER</i>	<i>DATE DECISION TAKEN</i>	<i>RELEVANT SCRUTINY COMMITTEE</i>	<i>WARD</i>	<i>CONSULTATION</i>	<i>CONTACT DETAILS / REPORT AUTHORS</i>	<i>DIRECTORATE</i>	<i>DOCUMENTS RELEVANT TO THE DECISION SUBMITTED TO THE DECISION MAKER INCLUDING EXEMPT ANNEXES</i>
None.								

FORWARD PLAN

PART 1 – KEY DECISIONS

In the period commencing 28 clear days after the date of publication of this Plan, Peterborough City Council's Executive intends to take 'key decisions' on the issues set out below in **Part 1**. Key decisions relate to those executive decisions which are likely to result in the Council spending or saving money in excess of £500,000 and/or have a significant impact on two or more wards in Peterborough.

If the decision is to be taken by an individual Cabinet Member, the name of the Cabinet Member is shown against the decision, in addition to details of the Councillor's portfolio. If the decision is to be taken by the Cabinet, this too is shown against the decision and its members are as listed below:

Cllr Fitzgerald (Leader of the Council), Cllr Steve Allen (Deputy Leader); Cllr Ayres; Cllr Cereste; Cllr Coles and Cllr Simons.

This Plan should be seen as an outline of the proposed decisions for the forthcoming month, and it will be updated on a fortnightly basis to reflect new key-decisions. Each new Plan supersedes the previous Plan and items may be carried over into forthcoming Plans. Any questions on specific issues included on the Plan should be included on the form which appears at the back of the Plan and submitted to philippa.turvey@peterborough.gov.uk, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388039). Alternatively, you can submit your views via e-mail to or by telephone on 01733 452460. For each decision a public report will be available from the Democratic Services Team one week before the decision is taken.

PART 2 – NOTICE OF INTENTION TO TAKE DECISION IN PRIVATE

Whilst most of the Executive's business at the Cabinet meetings listed in this Plan will be open to the public and media organisations to attend, there will be some business to be considered that contains, for example, confidential, commercially sensitive or personal information. In these circumstances the meeting may be held in private, and on the rare occasion this applies, notice will be given within **Part 2** of this document, 'notice of intention to hold meeting in private'. A further formal notice of the intention to hold the meeting, or part of it, in private, will also be given 28 clear days in advance of any private meeting in accordance with The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

The Council invites members of the public to attend any of the meetings at which these decisions will be discussed (unless a notice of intention to hold the meeting in private has been given).

PART 3 – NOTIFICATION OF NON-KEY DECISIONS

For complete transparency relating to the work of the Executive, this Plan also includes an overview of non-key decisions to be taken by the Cabinet or individual Cabinet Members, these decisions are listed at **Part 3** and will be updated on a weekly basis.

You are entitled to view any documents listed on the Plan or obtain extracts from any documents listed or subsequently submitted to the decision maker prior to the decision being made, subject to any restrictions on disclosure. There is no charge for viewing the documents, although charges may be made for photocopying or postage. Documents listed on the notice and relevant documents subsequently being submitted can be requested from Dan Kalley, Democratic and Constitutional Services Manager, Legal and Governance Department, Town Hall, Bridge Street, PE1 1HG (fax 08702 388038), e-mail to daniel.kalley@peterborough.gov.uk or by telephone on 01733 296334.

All decisions will be posted on the Council's website: www.peterborough.gov.uk/executivedecisions. If you wish to make comments or representations regarding the 'key decisions' outlined in this Plan, please submit them to the Democratic and Constitutional Services Manager using the form attached. For your information, the contact details for the Council's various service departments are incorporated within this Plan.

DIRECTORATE RESPONSIBILITIES

Please note that all Directorates have been colour coded. Each decision will be colour coded in accordance with the below.

CORPORATE SERVICES DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Financial and Resources

Internal Audit, Insurance and Investigations

Peterborough Serco Strategic Partnership (Business Support, Corporate Procurement, Business Transformation and Strategic Improvement, Customer Services, Shared Transactional Services)

Communications

Commercial & Property

Registration and Bereavement Services

Commercial & Property

Delivery and Transformation

Health & Safety

Human Resources & Workforce Development - (Business Relations, HR Policy and Rewards, Training and Development, Occupational Health and Workforce Development)

Digital, Data Analytics, Risk & IT Services

Transformation and Programme Management Office, Business Intelligence, Commercial, Strategy and Policy, Shared Services

Performance and Information (Performance Management, Systems Support Team)

CHILDREN AND YOUNG PEOPLE'S SERVICE Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Children's Services (Children's Social Care Operations, Children's Social Care Quality Assurance, Child Health, Clare Lodge (Operations), Access to Resources)

Education, (Special Educational Needs and Inclusion, School Improvement, City College Peterborough, Pupil Referral Units, Schools Infrastructure, Early Years and Quality Improvement)

ADULTS Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Adult Services and Communities (Adult Social Care Operations, Adult Social Care and Quality Assurance, Adult Social Care Commissioning, Early Help – Adults, Children and Families, Housing and Health Improvement, Community and Safety Services, Offender Services, Safeguarding Boards – Adults and Children's)

Business Management and Commercial Operations (Commissioning)

LEGAL AND GOVERNANCE DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Corporate Lawyers

Constitutional Services, (Democratic Services, Electoral Services, Executive and Members Services) - (Town Hall, Bridge Street, Peterborough, PE1 1HG)

Information Governance, (Freedom of Information and Data Protection)

PLACE AND ECONOMY DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Development and Construction (Development Management, Planning Compliance, Building Control)

Planning Growth and Environment (Strategic Planning, Housing Strategy and Affordable Housing, Climate Change and Environment Capital, Natural and Built Environment)

Housing and Homelessness

Highways and Transport(Network Management, Highways Maintenance, Street Naming and Numbering, Street Lighting, Design and Adoption of Roads, Drainage and Flood Risk Management, Transport Policy and Sustainable Transport, Public Transport)

Employment and Skills

Community Safety

Regulatory Services

Emergency Resilience & Planning

(Markets and Street Trading, City Centre Management including Events, Regulatory Services, Parking Services, Vivacity Contract, CCTV and Out of Hours Calls)

PUBLIC HEALTH DEPARTMENT Sand Martin House, Bittern Way, Fletton Quays, Peterborough, PE2 8TY

Health Protection, Health Improvements, Healthcare Public Health.

PETERBOROUGH CITY COUNCIL'S CABINET MEMBERS WOULD LIKE TO HEAR FROM YOU

The Leader of Peterborough City Council is offering everyone a chance to comment or raise queries on the decisions highlighted on the Council's Forward Plan.

Your comments and queries can be submitted to the Council's Governance Team using the form overleaf, or alternatively by telephone or email. The Governance team will then liaise with the appropriate Cabinet Member and ensure that you receive a response. Members of the Cabinet, together with their areas of responsibility, are listed below:

Councillor Fitzgerald	Leader of the Council
Councillor Steve Allen	Deputy Leader and Cabinet Member for Housing and Communities
Councillor Hussian	Cabinet Member for Adults and Public Health
Councillor Jackie Allen	Cabinet Member for Children's Services and Education
Councillor Ayres	Cabinet Member for Skills, Further and Higher Education including the University
Councillor Simons	Cabinet Member for Infrastructure, Environment and Climate Change
Councillor Coles	Cabinet Member for Legal, Finance and Corporate Governance
Councillor Cereste	Cabinet Member for Growth and Regeneration

SUBMIT YOUR COMMENTS OR QUERIES TO PETERBOROUGH CITY COUNCIL'S CABINET

Your comment or query:

How can we contact you with a response?
(please include a telephone number, postal and/or e-mail address)

Name

Address

.....

Tel:

Email:

Who would you like to respond? (if left blank your comments will be referred to the relevant Cabinet Member)

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 6
8 NOVEMBER 2023	PUBLIC REPORT

Report of:	Cabinet Member for Infrastructure, Environment and Climate Change Adrian Chapman, Executive Director of Place and Economy	
Cabinet Member(s) responsible:	Cllr Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate Change	
Contact Officer(s):	Charlotte Palmer, Head of Environment and Climate Change	Tel. 07920160728

CABINET PORTFOLIO UPDATE – INFRASTRUCTURE, ENVIRONMENT AND CLIMATE CHANGE

RECOMMENDATIONS	
FROM: Cllr Nigel Simons, Cabinet Member for Infrastructure, Environment and Climate Change	Deadline date: N/A
It is recommended that the Climate Change and Environment Scrutiny Committee:	
1. Considers and scrutinises this report and endorses the approach being taken under the portfolio of Infrastructure, Environment and Climate Change.	

1. ORIGIN OF REPORT

1.1 This report is provided to update the Climate Change and Environment Scrutiny Committee on the progress of items under the responsibility of Infrastructure, Environment and Climate Change.

2. PURPOSE AND REASON FOR REPORT

2.1 The report is being presented by Cllr Simons at the request of the Climate Change and Environment Scrutiny Committee. The report will provide an overview of the key portfolio areas. It will also provide an overview of the current performance of Aragon Direct Services, including recycling rates and open space management.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

- 2. Environmental Capital
- 6. Waste Strategy and Management

2.3 The Cabinet Portfolio for Infrastructure, Environment and Climate Change covers the following areas relevant to the remit of this committee:

a) Peterborough Limited trading as Aragon Direct Services (ADS), ADS have responsibility for the following Services:

- Street Cleansing
- Grounds Maintenance and Arboriculture
- Home to School Transport
- Property Maintenance
- Vehicle Maintenance and Taxi MOTs
- Catering
- Waste and Recycling Collections

b) Waste Strategy and Management

c) Energy strategy and climate change activity

d) Westcombe Engineering

e) Active Travel

f) Flood Risk Management

g) Green Open Space

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	No	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 **Aragon Direct Services**

4.1.1 **Overview of Aragon Direct Services** - Aragon Direct Services (Aragon) is a trading name for part of the Peterborough Ltd company and was formed in February 2019. 2022/23 marked the fourth full year of operations, covering a breadth of services including:

- Street Cleansing
- Waste and Recycling Collections
- Grounds Maintenance and Arboriculture
- Home to School Transport
- Property Maintenance
- Vehicle Maintenance and Taxi MOTs
- Catering

Aragon is overseen by a board of directors which includes senior Aragon officers, a senior council officer and Councillors. The board is in place to oversee the running of the company and maintain an overarching view on spend and business development.

The council have fortnightly contractual meetings with the Managing Director of Peterborough Ltd and fortnightly operations meetings with its senior managers. Ultimately any changes to the governance or structure of Peterborough Ltd, as well as overall performance, is reported into the Shareholder Cabinet Committee. A report detailing the performance of Aragon and Peterborough Limited over the 2022/23 period was presented to Shareholder Cabinet on 11 September 2023, the link to the report can be found in section 11.1 of this report.

4.1.2 **Street Cleansing** - Aragon undertake street cleansing throughout the city, currently emptying 1,425 litter bins and 350 dog waste bins on varying schedules. Between April 2022 and March 2023 Aragon have collected 901 tonnes of street sweepings and a further 331 tonnes collected via street litter bins.

Aragon continue to have been fully supportive towards, and actively helping, the Peterborough Wombles and the magnificent work they have been doing around the city, via provision of litter pickers and bags, as well as collecting the waste gathered.

Fly tipping continues to be an issue across the city and country. Aragon are working hard to clear fly tipping within the key performance indicator timeframe of 24 hours for hazardous waste and 48 hours for non-hazardous waste as soon as this is reported to them. The following table gives a monthly comparison of fly-tip numbers per month since 2017.

	2017	2018	2019	2020	2021	2022	2023
January	783	790	758	744	850	785	846
February	598	575	597	640	926	578	885
March	750	514	713	616	1017	933	781
April	653	670	554	764	869	753	954
May	729	588	440	833	827	895	923
June	721	651	659	835	801	781	806
July	634	663	751	950	845	921	609
August	661	519	550	777	785	834	797
September	742	596	779	897	887	916	856
October	705	603	690	776	737	861	
November	696	635	638	828	701	800	
December	482	515	600	837	582	893	
Annual Data	10171	9337	9748	11517	11848	11972	9480

Between April 2022 and March 2023, 107 Fixed Penalty Notices have been issued for fly tipping offences and 34 cases have been prepared for court action. Cameras using AI (Artificial Intelligence) are being deployed by officers to assist with the collecting evidence to allow for enforcement action. In this period Aragon have collected 1,492 tonnes of fly tipping.

4.1.3 Green Open Space, Grounds Maintenance and Arboriculture - Aragon's team have planted over 4500 trees in the past 12 months and have completed the annual city-wide grass cutting programme which sees in excess of 3,602,111m² of grass cut 8 times during the year, alongside 230,252m² of biodiversity grass. The annual shrub cutting cycle has also commenced and the programme of works has been shared with all ward councillors.

We have again seen some great resident and community group engagement in the city this year with tree planting and our biodiversity areas, with both enhancements and creating new wildflower areas. We have been working closely with PECT who have supported both the council and community groups in further enhancing natural habitats in our local areas. Aragon are hoping to trial the city's first Tiny Forest this winter and shall be engaging community groups throughout this project. Alongside this the Civic Society have undertaken planting this autumn at Central Park.

Aragon have retained Green Flag status at 3 parks across the city and continue to work with friends' groups to improve park facilities, including working more closely with the groups to apply for external funding for improvements and events within the parks. All our parks received incredibly positive feedback from the judges and is a credit to the works of not only Aragon but the friends' groups who work hard to improve the parks and put on events.

4.1.4 Home-to-School Transport - Aragon currently operate 30 home-to-school routes for the council, including services for both mainstream and special schools. They additionally operate the Community Link Service on behalf of the Cambridgeshire and Peterborough Combined Authority, that takes residents who cannot use public transport to get their shopping and back home. This

continues to be a well-used service and utilises the staff in between their school runs to undertake the work.

- 4.1.5 **Property Maintenance** - the Property team have had a busy year delivering capital works projects and core services to the Council including planned and reactive maintenance, asbestos and condition surveys and water testing services.

The service has recently welcomed a Principal Building Surveyor to support and lead the existing property surveyors, bringing additional experience from a project management and high-level surveying background, which includes working across local authority, education, and healthcare Estates. We have also been joined by our new chartered building surveying apprentice, who has already commenced their day-release course at Nottingham Trent University.

Five members of the Property team recently successfully completed their BOHS P901 Management and Control of Building Hot and Cold-Water Services qualifications, which is recommended for the following roles and will support them with their service delivery going forwards:

- Water system technicians and operatives;
- Responsible persons for domestic hot and cold-water systems (e.g., building and facilities managers, duty holders, maintenance staff); and
- Legionella consultants.

We are also currently looking at IOSH Managing Safely training for those team members that do not already hold this qualification, as well as RICS accredited courses for the building surveyors and Pool Plant training for the in-house maintenance team. Whilst this training supports individuals with their own personal development, it also ensures that Aragon and the Council benefit from the skills and knowledge that are gained by the Property team.

- 4.1.6 **Waste and Recycling Collections (including bulky waste)** - Aragon operate a fortnightly collection of residual and recycling waste from circa 85,000 properties, with food waste being collected weekly.

Garden waste continues to be a paid-for service and we have 21,138 subscriptions this year compared to 21,061 last year. Residents continue to take up the Direct Debit option, with 9,355 choosing to pay by breaking down the charge over 3 payments and making it a recurring subscription. Of these totals, 4,275 households subscribe to two bins or more.

Current overall recycling rates are shown below compared to the previous financial year; recycling rates have increased from 38.9% in 21/22 to 40.1% in 22/23 and the recycling rate for April – August 2023 is 44.22% compared to 41.68% during the same period in 2022/23.

April 21 - March 22 = 38.9% Recycled/Composted

April 22 - March 23 = 40.1% Recycled/Composted

The tender for the new refuse vehicle fleet has been completed by Dennis Eagle, who have delivered the new core fleet with food pods and moving from all diesels to new diesel body with electric bin lifts. We have also received two fully electric refuse collection vehicles (RCVs) which are currently used on the garden waste service as they do not require the food pods. The use of food pods restricted the ability to source all electric RCVs for the main service with presently available vehicles.

Aragon had a period of time where no HGV drivers were applying for positions as refuse drivers in the past, and as such they have been internally training staff and have already trained 9 operatives to date and 3 more are currently in HGV training.

Bulky Waste Collections are currently booked through the call centre at Peterborough Direct, with payment being required at time of booking before the collection is approved and scheduled with Aragon. The service can offer up to 40 collections per day on a Tuesday to Friday inclusive and is very well used with available slots booked up for at least 3 to 4 weeks in advance. The existing customer interface is a legacy system which is not fit for the future demands of the service, and as such a project is underway to directly connect the customer interface on the council's website with the back-office computer system Aragon use to streamline the user experience and reduce administrative costs. This work was required irrespective of the status of charging or otherwise.

Aragon commenced a trial in September to encourage the correct disposal of batteries and vapes. Initially this is being trialled in two pilot areas and a significant volume of batteries and disposable vapes have already been collected.

4.2 **Waste Strategy and Management**

4.2.1 **Recycling Improvement - Education and Awareness**

Recycling rates - residual waste tonnages having reduced significantly from the high levels experienced during the pandemic. This is having a positive impact on the recycling rate as set out above, for April – August 2023 the recycling rate is 44.22% compared to 41.68% during the same period in 2022/23.

Waste education team - the newly appointed team will be working on a targeted education programme with dedicated education and communication staff targeting areas where contamination, poor participation or other issues are affecting the recycling performance of the city as a whole. Using information gathered from crews, inspections of collected material and data gathered by the onboard equipment, areas can be identified and communication efforts targeting the key issues can be undertaken in conjunction with Aragon.

Recycle Week 2023 - took place between the 16th and 22nd of October with the theme of 'The Big Recycling Hunt'. This theme focussed on "missed capture," the items that can be recycled but are commonly missed in the home. Alongside a programme of social media activity, the team also worked with the Cathedral to light the building green during the week, exhibited in Cathedral Square and undertook some educational events.

4.2.2 **Resources and Waste Strategy** - the strategy, arising from the Environment Act 2021, aims to make recycling simpler and to ensure the materials collected by councils across the country are consistent and thus improve the quality and quantity of recycling collected nationally, exact details are yet to be published by DEFRA.

Once further direction has been provided, we will revisit the previous modelling undertaken to ensure it reflects any update to previously published policy direction. This aims to assist councils in future service design and delivery subject to how this is implemented, and the modelling work aims, where possible, to take account of these implications to futureproof developing services. Alongside this DEFRA announced that implementation of a new Extended Producer Responsibility (EPR) system for packaging will be delayed one year until October 2025.

4.2.3 **Household Recycling Centre (HRC)** - the HRC has been performing well in segregating material away from disposal and performance to year, ending March 2023, is 69.31% (of received materials separated for recycling, reuse, and composting). This is above the performance achieved at the Dogsthorpe site. However, the development of the service is not yet complete. Part of the facility is specifically designed to permit hand sorting of any bags of mixed waste that contain recycling and included within the contract is a role for educating site users as to how to prepare for recycling on site. This will improve the resident's next visit, as segregated materials

are often quicker to deposit and allows an opportunity to engage in the wider recycling and environmental message at home. This development is to commence soon with a starting date to be arranged shortly.

4.3 **Energy strategy and climate change**

4.3.1 **Climate Change and Net Zero** - The climate change programme continues to focus on three main areas:

1. To become a net zero carbon organisation by 2030
2. To support Peterborough to become a net zero carbon city
3. To develop a programme of work to adapt to a changing climate

Net zero organisation - in June 2023, Council voted to adopt the council's carbon management action plan. This is the fourth annual iteration of the report. It detailed the organisation's carbon emissions from the financial year 2021/22, reported on the progress made against the 2022 carbon reduction commitments and introduced new commitments to be delivered in the upcoming year.

The council's carbon footprint has been calculated for the year 1 April 2021 to 31 March 2022. The total emissions equal 13,647 tonnes CO₂e. Greenhouse gas emissions are reported in three scopes. Scope 1 emissions are those which are released on site. These include emissions from the fuel used in gas boilers and combustion engine vehicles. Scope 2 emissions are those which are released by purchased energy where the emissions are released offsite. These include emissions from electricity from the national grid. Scope 3 emissions are those which are released by indirect activities. These can include emissions produced by the goods and services we purchase, by staff travel, by the processing of waste produced, by the energy dissipated through the transmission and distribution of the energy supply system or by several other activities.

Emissions have reduced from the previous financial year, primarily through the reduction in emissions from purchased goods and services within the Peterborough Highways Service. Another key action to reduce emissions is the use of HVO (Hydrotreated Vegetable Oil) fuel instead of diesel within this contract. HVO releases 90% less CO₂e per litre of fuel in comparison to diesel. This occurred partway through the financial year, so vehicle emissions are expected to reduce further in future years.

1,224 MWh of electricity was generated via solar panels across the Council's estate. Some of this electricity will have been used on site, with some exported to the national grid.

Funding has been secured to develop heat decarbonisation plans for 13 corporate buildings. These are currently in development and are due to be completed this financial year.

Net Zero Peterborough - A Local Area Energy Plan (LAEP) for the city was adopted by Council December 2022. The Local Area Energy Plan provides insight to the council, businesses, residents, and potential investors as to the type and scale of projects likely to be required to transition to net zero. It is anticipated that publication of this Local Area Energy Plan will inform future decarbonisation plans across the city and aid stakeholders in decision making.

A programme of work has been undertaken to design and deliver a schools' engagement initiative which aims to educate and empower pupils to lead decarbonisation projects within their school environment. To date 17 schools have engaged with the programme.

Funding has been secured via the Shared Prosperity Fund to facilitate the delivery of a community carbon literacy training programme. This will focus on delivering training to local businesses, organisations, community groups and schools and is due to commence this autumn.

The Peterborough Accelerated Net Zero (PANZ) project has submitted its report to Innovate UK, summarising its research on non-technical barriers to addressing large scale net zero projects. A draft proposal for further work has been developed and officers have applied for further funding (£2-5m) to continue the project.

INDUS – Indus is a partnership group, led by UK Power Networks, investigating how industrial businesses could decarbonise by forming an industrial hub. The project has engaged with local Peterborough businesses to determine their suitability and willingness to participate in this decarbonisation project. The Discovery stage of the project has concluded, and the partnership is submitting a bid into the next phase of funding, focusing on developing a proposal / business case for the reinforcement solution. Peterborough City Council are a participating organisation within this bid.

The Council has allocated funding to recruit a new Climate Change Project Development Officer who will be responsible for identifying and securing funding to deliver climate change projects across the programme of work.

Adaptation - Funding has been secured via the Shared Prosperity Fund to develop an adaptation plan for Peterborough which officers anticipate covering the following topics:

- An evidence base for how Peterborough may be impacted by climate change
- An evaluation of how council services will be impacted if no adaptation work is undertaken
- Proposed actions for how the council can reduce the impact to council service delivery
- Proposed actions for how the council can protect Peterborough from the most severe impacts
- Proposed actions for how the council can respond to climate change events

Work will take place over the coming months to develop this further.

4.3.2 **PIRI (Peterborough Integrated Renewals Infrastructure)** - the PIRI project is an innovative infrastructure project, which seeks to deliver low carbon heat and electrical power to key businesses and public buildings in the city. Once the first phases are complete, it will transport heat and electrical power from the Energy Recovery Facility (ERF) operated by Viridor in Fengate (owned by the council) direct to the city buildings via a series of underground pipes and cables. The ERF generates its own energy by taking non-recyclable household waste that would otherwise go into landfill and using a combustion process turns it into heat and electricity.

There are potentially several stages to the project, but the first phase will create underground pipework and cables needed to deliver heat and power to key businesses in the Fengate area which is closest to the ERF. Phase two will deliver heat to key businesses and public buildings in the city centre. These buildings have been chosen as they are big consumers of energy. It's anticipated that, once complete, the PIRI project will reduce the carbon consumption of these buildings by as much as 92 per cent. This will play a big role in assisting Peterborough to become carbon zero.

A total of £14.5million of funding has been awarded by the Government to turn the project into a reality. Of this, just over £900,000 will pay for further project work to prove the effectiveness of the scheme in order to secure inward investment. A further £13.5million has been pledged to help pay for the construction costs. It is expected that the total construction costs for the project will be around £53million with the remaining money expected to come from inward investment.

In October at a meeting of Cabinet the Council approved the recommendation from officers to progress the project via a partnership route and work is now underway to procure a partner for the project. Alongside this work will continue to draft the Full Business Case for the project, determine a suitable location for the energy centre and engage with stakeholders. Officers intend

to take a further report to Cabinet in Autumn 2024 before a decision is made whether or not to move ahead with the construction of the project.

4.3.3 **Environment Strategy** - the Council's approach to its Environment Strategy is to work with members and officers across the organisation, and with partner organisations, to embed environmental sustainability into policies, decision making processes and actions. The Council is due to commence work to produce and/or update the following policies during the forthcoming year:

- Citywide Carbon Management Action Plan
- Council Carbon Management Action Plan
- Climate Change Adaptation Plan
- Air Quality Annual Status Report
- Local Cycling and Walking Infrastructure Plan
- Local Plan

All these policies and/or associated updates will be subject to the Council's relevant scrutiny and governance processes.

4.4 **Westcombe Engineering**

Westcombe Engineering continues to provide employment opportunities for local adults with varied disabilities, and the business has seen significant growth over the past 2 years. We currently employ a head count of 21 talented employees with 14 of these having a disability.

Our aim is to use Westcombe Engineering as a best practice example of what can be achieved with a diverse workforce and successfully prove that disability is not a barrier for success. Our strong relationship with Peterborough Regional College and the Greater Peterborough University Technical College continues to provide pathways for adults with disabilities to gain experience within a workplace. Two of our apprentices are due to complete their courses this year and we are awaiting their results, with the long term aim that we will then offer an opportunity to complete a university course to become a fully qualified CNC machinist.

A big part of what we are currently doing at Westcombe is building in succession planning and upskilling our workforce to ensure we have robust contingencies in place to cover for sickness and retirement. This is giving clear pathways for our employees for progression where they wish and enhancing the skills we have onsite.

We are currently in the process of procuring a new machine that should help to improve output and increase the opportunities for further sales.

It has also been noted that at present Westcombe do not actively advertise their services and a lot of work comes from 'word of mouth' alone. As a result, we are working with the council's Communications team to put a robust advertising plan in place to not only increase sales but also showcase the excellent work that is being carried out at Westcombe.

4.5 **Active Travel**

The Council has been successful in securing £2,986,590 in the fourth round of the Government's Active Travel Fund. This includes £400,000 for Oundle Road Cycle Infrastructure Design - Ham Lane to Lynch Wood; £300,000 for Thorpe Road Cycle Infrastructure Design - Thorpe Meadows to new western rail station entrance; £286,590 for Bourges Boulevard / Lincoln Road Infrastructure Design - City Centre to Werrington; and £2,000,000 for construction of the Thorpe Wood Cycleway. In addition, £241,000 of revenue funding has been secured through the Government's Capability and Ambition Fund to support active travel feasibility work and future

plans, as well as work in schools. A number of other active travel schemes are currently in the planning stage, including Cygnet Bridge, where public consultation was recently undertaken.

There are 12 permanent school streets operating in Peterborough. A school street is an initiative where the road outside a school is temporarily closed at school opening and closing times to promote walking and cycling.

The LCWIP (Local Cycling and Walking Infrastructure Plan) is going to be presented at November's Cabinet and the Council will shortly start working on the rural walking and cycling plan.

4.6 Flood Risk Management

The Local Flood Risk Management Strategy was adopted by Council in March 2023. This document is a revision of the previous Peterborough Flood Risk Management Strategy (2015-20) which was developed by Peterborough City Council as the Lead Local Flood Authority in consultation with its partner organisations. The strategy outlines how flood risk will be managed across Peterborough up to 2027.

In January 2023, the Government announced its intention to implement of schedule 3 of the Flood and Water Management Act 2010. This requires the creation of SuDS (Sustainable Drainage Systems) approval bodies (SAB) in local authorities. The council is in the process of determining the impacts of this and ensuring that resources are in place. However, the exact approach towards forming of SAB is still under discussion within DEFRA and the guidelines are expected to be provided in December 2023.

5. CORPORATE PRIORITIES

5.1 This portfolio directly and indirectly contributes to all of the Council's Corporate Priorities and any specific links for any new items of work brought forward are carefully considered and understood.

The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

6. CONSULTATION

6.1 Consultation relevant to each aspect of the portfolio has been carried out as part of 'business as usual' operations.

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 It is anticipated that the Climate Change and Environment Scrutiny Committee will note the content of this report. Any comments or suggestions offered by members of the committee will be fed back to the relevant officers to ensure improvements can be delivered.

8. REASON FOR THE RECOMMENDATION

8.1 To allow scrutiny of the Portfolio of the Cabinet Member Infrastructure, Environment and Climate Change.

9. ALTERNATIVE OPTIONS CONSIDERED

9.1 The alternative option was to not present this report to the Climate Change and Environment Scrutiny Committee; this option was not taken forwards as it is important to allow clear and transparent scrutiny of this portfolio of work.

10. IMPLICATIONS

Financial Implications

- 10.1 This report provides an overview / progress update, and as such there are no financial implications.

Legal Implications

- 10.2 This report provides an overview / progress update, and as such there are no legal implications.

Equalities Implications

- 10.3 This report provides an overview / progress update, and as such there are no equalities implications.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 Shareholder Cabinet Committee: item 6 -
<https://democracy.peterborough.gov.uk/ieListDocuments.aspx?CId=721&MId=4897&Ver=4>

12. APPENDICES

- 12.1 None

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 7
8 NOVEMBER 2023	PUBLIC REPORT

Report of:	Cecilie Booth, Executive Director for Corporate Resources and S151 Officer	
Cabinet Member(s) responsible:	Cllr Andy Coles, Cabinet Member for Legal, Finance and Corporate Service	
Contact Officer(s):	Jill Evans, Service Director for Corporate Finance	01733 453569

PENSION SCHEME RESPONSIBLE INVESTMENT POLICY UPDATE

RECOMMENDATIONS	
FROM: Cecilie Booth, Executive Director for Corporate Resources and S151 Officer	Deadline date: N/A
<p>It is recommended that Climate Change and Environment Committee:</p> <ol style="list-style-type: none"> 1. Note the report of the progress made with the Pension’s scheme’s Responsible Investment policy, and 2. To agree that the relevant scrutiny committee review the Environmental, Social and Governance (ESG) policy of the Council once the Treasury Management Strategy is refreshed, in 6 months. 	

1. ORIGIN OF REPORT

1.1 At Full Council, after debating a motion by Cllr Nicola Day, on 12 October 2022 it was agreed “To bring a report to the Climate Change and Environment Scrutiny Committee in 12 months’ time to review the Council’s investment strategy and the pension scheme’s progress with its Responsible Investment Policy.”

2. PURPOSE AND REASON FOR REPORT

2.1 The report is being presented to update the Climate Change and Environment Scrutiny Committee on the Council’s investment strategy and the pension scheme’s progress with its Responsible Investment Policy.”

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

4. Climate Change;
5. Reducing Carbon Emissions and achieving Net Zero Carbon Emissions;

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 The Council pledged to “Support Cambridgeshire County Council's Pension Fund “Just Transition” approach which is consistent with the Paris agreement and provides a policy of engagement with businesses who are actively transitioning away from fossil fuels.”

The Cambridgeshire and Northamptonshire Local Government Pension Scheme (the Fund) has provided their key documents and have provided the assurance in Appendix 1.

The Council’s own ESG policy will form part of the refresh of the Treasury Management Strategy. This will be presented to Full Council in February 2024 and will come back for review after that. The Council has spoken to its Treasury Management Advisors about the best way to achieve this and is currently considering options. ESG considerations will be important when selecting investment counterparties: however, Security of public funds, followed by Liquidity and then Yield (SLY) will remain our primary drivers in line with CIPFA Guidance.

5. **CORPORATE PRIORITIES**

5.1 This links to the following Council’s Corporate Priorities:

1. The Economy & Inclusive Growth (Environment) due to the climate change, net zero and environment considerations of the policy, and
2. Sustainable Future City Council (How we enable) because investments are required to be secure and sustainable to ensure budgets are stable and balanced and funds are utilised to best effect for the benefit of Peterborough.

Carbon Impact Assessment - The report contains no proposals for changes to service delivery and therefore there is no decision to take which may impact carbon emissions of the council or the city.

6. **CONSULTATION**

6.1 No consultation has taken place as this is the pension’s fund’s policy.

7. **ANTICIPATED OUTCOMES OR IMPACT**

7.1 The Council wishes to support the pension funds responsible investment policy.

In 6 months, the Committee will be able to review the council’s own ESG policy. This needs to be planned as part of the Treasury Management Strategy refresh in February 2024, before it comes to scrutiny.

8. **REASON FOR THE RECOMMENDATION**

8.1 To enable the committee to review the policy.

9. **ALTERNATIVE OPTIONS CONSIDERED**

9.1 The Council declared a climate emergency in 2019 and is committed to becoming net zero and so no alternatives have been considered.

10. IMPLICATIONS

Financial Implications

- 10.1 There may be financial impacts of the Council's own ESG policy but these have not been scoped yet.

Legal Implications

- 10.2 There are none.

Equalities Implications

- 10.3 N/A

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 N/A

12. APPENDICES

- 12.1 Appendix 1- Pension Fund ESG Update
Appendix 2- Cambridgeshire Reporting Dashboard
Appendix 3- Climate Action Plan

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Appendix 1- ESG update on the Cambridgeshire and Northamptonshire Local Government Pension Scheme (the Fund)

18 October 2023

The Fund believes that Environmental, Social and Corporate Governance (ESG) issues create material risks and opportunities which will influence long term investment performance and the ability of the Fund to achieve its investment and funding objectives. Therefore, good ESG and stewardship practices should be integrated throughout the investment process of the Fund.

Good stewardship can protect and enhance value for companies and markets as a whole. The Fund is committed to being a long-term steward of the assets in which it invests. It believes in the importance of investment managers acting as active asset owners through proactive voting and engagement with companies. In addition, the Fund believes that acting collectively with other investors is an effective way to engage with companies.

The Fund includes in its Investment Strategy Statement a policy on the exercise of the rights (including voting rights). Specifically with regards to stewardship and engagement, the Fund expects its investment managers to:

- Exercise our rights as owners of investments by actively participating in company level decisions tabled as shareholder votes at General Meetings.
- Engage with companies where there are concerns over ESG issues.
- Vote on pool-aligned assets in accordance with the ACCESS Voting guidelines on a “comply or explain” basis and inform the Fund of voting outcomes.
- Report on their voting activity on a regular basis, with ACCESS Pool managers required to report on a monthly basis.

The Fund believes that acting collectively with other investors, for example, with partner authorities in the ACCESS pool or through membership of the Local Authority Pension Fund Forum (LAPFF), is an effective way to engage with companies.

The publicly available Stewardship & engagement update report is produced semi-annually, where the Fund’s voting activity data is reported for assets held within ACCESS Pool. The report also contains a summary of engagement activity undertaken on behalf of the Fund by managers within ACCESS Pool as well as direct engagements with managers by the Fund. The overview of the LAPFF’s engagements and voting activity is also included as part of the report.

The Pension Fund is fully committed to reducing its carbon exposure and aims to achieve carbon neutrality at the latest by 2050. To provide transparency and accountability, we publish a dashboard on our website which is updated yearly, which I have attached. This report provides detailed information on our carbon emissions and progress towards our reduction goals.

In addition, we have developed a comprehensive climate action plan that outlines our strategies and targets for reducing emissions from our listed equities. The decarbonisation pathway for the Cambridgeshire Pension Fund can also be accessed via our website (pensions.cambridgeshire.gov.uk). This document presents a clear roadmap for our journey towards achieving a net-zero carbon status by 2050 at the latest.

As set out in the Climate Action Plan, the Fund carried out a research into suitable options to replace the existing passive equity portfolio with a more “climate aware” solution, in order to decarbonise its portfolio with the aim of achieving net carbon zero by 2050 or earlier. This led to a Passive portfolio restructure with existing funds being transitioned into UBS Climate Aware (70% allocation) and Osmosis Fossil Free (30% allocation), completed in June 2023.

The impact of the Passive Portfolio transition on the Fund’s carbon footprint, will be reviewed before the year end as part of the ongoing Climate Transition Analysis.

For a more in-depth understanding of our climate action plan, you can refer to the document titled "ClimateActionPlan_NEW.pdf," which I have attached. This plan outlines the specific actions and initiatives we will undertake to fulfil our commitment to carbon neutrality.

The attached documents, available on our website, will soon be updated showing the new primary metric. This will be tracked against carbon footprint rather than the absolute emissions metric, in line with agreed continued development of our reporting.

By reviewing these resources, you will gain a comprehensive overview of our efforts to reduce carbon exposure and work towards a sustainable future.

Appendix 2

Climate action plan

Example climate monitoring dashboard

As at 30 June 2022



Carbon Footprint
tCO₂e/\$million invested

42.9

24% below MSCI ACWI benchmark
3.4% below 2021 baseline



Baseline Scope 1 & 2 Absolute Emissions tCO₂e

117,612



Long-term climate objective: to align the portfolio with a 'pursue efforts towards 1.5°C' objective - i.e. net zero by 2050 or earlier, with an aspiration of achieving a net zero position by 2045.



Weighted Average Carbon Intensity "WACI"
tCO₂e/\$million sales

103.8

35% below MSCI ACWI benchmark
0.4% below 2021 baseline

tCO₂e = metric tonnes in carbon dioxide equivalent
Source: Investment Managers/MSCI

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Cambridgeshire Pension Fund - Climate Action Plan

Calendar Year Quarter 1 2022

Agree decarbonisation pathway and targets that align the beliefs and ambitions of the Investment Sub Committee (ISC). The ISC agreed target reductions in absolute carbon emissions of the Fund's listed equity holdings of at least: <ul style="list-style-type: none"> • 23% from June 2021 baseline by 2024 • 57% from June 2021 baseline by 2030 	✓
Communicate agreed targets and aspirations to investment managers	✓
Instruct advisers to investigate high level approaches to climate aware passive equity investing	✓
Publish Climate Action Plan	✓

Quarter 2/3 2022

ISC receive training on strategic options to decarbonise the Pension Fund's active equity portfolio, including setting targets for existing managers and considering sustainable and impact equity and/or UN Sustainable Development Goals (SDG) alignment	✓
ISC receive report on high level climate aware passive equity options	✓

Quarter 3/4 2022

Receive implementable proposal on carbon aware passive equity portfolio	✓
Prepare and publish reporting in line with the Task-Force on Climate-Related Financial Disclosures (TCFD) disclosure requirements for the 2021-22 Fund annual report	✓

2023

Quarter 1 2023

Agree managers and portfolio structures for climate aware passive investing	✓
Analysis of climate metrics as at 30/06/22	✓

Quarter 2 2023

Review progress against targets and appropriateness of metrics.	✓
Continue to engage with existing active equity managers around decarbonisation approaches - as required	✓
Engage with private asset managers to improve carbon data provision for portfolios and increased ESG integration	
Implement carbon aware passive equity in Q2 2023	✓
ISC consider proposals for impact investing in private markets - Infrastructure	✓

Quarter 3 2023

Engage with ACCESS on sustainable/impact infrastructure managers (based on Committee preferences following Q2 2022 discussion)	✓
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Quarter 4 2023

Analysis of climate metrics as at 30/06/23	
ISC consider proposals for sustainable/impact investing in listed equity as part of equity portfolio review	

2024

Quarter 1 2024

ISC consider proposals for including asset classes beyond listed equity in climate reporting and target setting	
Consider setting more granular targets across: - Sustainable/Climate solutions - Transition alignment - Stewardship	
ISC receive report on availability of data and approach on alternatives assets	
ISC consider proposals for sustainable/impact investing in private markets (Private equity/property)	
Review progress against targets and appropriateness of metrics	
Consider draft UK Stewardship Report ahead of submission to FRC	
ISC consider feasibility of including Scope 3 within emissions reduction reporting and targets	

Quarter 2 2024

Use insights and recommendations to shape discussions and support climate change reporting (TCFD) - awaiting outcomes of consultation	
Consider potential connections to biodiversity/natural capital	
Submit approved UK Stewardship Report to FRC	

Quarter 3 2024

Continuation of the work with active managers to implement carbon reduction measures and increase the sustainability of the portfolios they manage	
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CLIMATE CHANGE & ENVIRONMENT SCRUTINY COMMITTEE	AGENDA ITEM No. 8
8 NOVEMBER 2023	PUBLIC REPORT

Report of:	Cecilie Booth, Executive Director of Corporate Services and S151 Officer	
Cabinet Member(s) responsible:	Councillor Andy Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Helga Kendall, Senior Category Manager	Tel. 01733 384593

PROCUREMENT SERVICE AND CLIMATE CHANGE CRITERIA

RECOMMENDATIONS	
FROM: Cecilie Booth, Executive Director of Corporate Services and S151 Officer	Deadline date: N/A
It is recommended that the Climate Change and Environment Scrutiny Committee:	
<ol style="list-style-type: none"> 1. Review and comment on the proposed approach to embedding climate change criteria into procurement documentation as outlined in this report. 	

1. ORIGIN OF REPORT

1.1 The report has been requested by the Climate Change and Environment Scrutiny Committee

2. PURPOSE AND REASON FOR REPORT

2.1 This report is brought to the Scrutiny Committee to share a proposed approach to embedding the 'Climate Change Commercial Ask' into the council's procurement processes and documentation.

2.2 This report is for the Growth, Environment and Resources Scrutiny Committee to consider under its Terms of Reference Part 3, Section 4 - Overview and Scrutiny Functions, paragraph No. 2.1 Functions determined by Council:

4. Climate Change;
5. Reducing Carbon Emissions and achieving Net Zero Carbon Emissions.

3. TIMESCALES

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. BACKGROUND AND KEY ISSUES

4.1 **Overview:** The council declared a climate emergency in 2019. In doing this, it committed to becoming a net zero carbon organisation by 2030 and to support the city to become net zero.

The council's emissions arise from the fuel it uses in its buildings and vehicles (scope 1), the electricity it purchases (scope 2) and indirect emissions (scope 3). These indirect emissions arise from many different activities, the major ones being staff travel and purchased goods and services.

To become a net zero carbon organisation, the full scope of activities should be included – therefore the council has made a commitment to reduce the emissions arising from our purchased goods and services.

The council does not currently calculate the emissions arising from the goods and services it purchases (the exception to this being those arising from the Highways contract where data is provided by the contractor). Although the council does not have estimates for the totality of its purchased emissions, it is likely that ours are of a similar scale to other local authorities. Others estimate that scope 3 emissions contribute to around 95% of total emissions. This demonstrates the relative scale of our purchased emissions, thus meaning that reducing emissions arising from purchased goods and services is a clear priority for reaching net zero as an organisation.

In addition to directly reducing emissions from our supply chain, many of the council's suppliers are located in or around the city. Supporting our supply chain to decarbonise will likely result in reduced city-wide emissions. Good practice employed within our contracts may also result in the supplier employing these approaches in other contracts thus expanding the impact of a council procurement decarbonisation plan. Any approach taken to decarbonise the supply chain must be carefully planned to ensure smaller organisations in the local area are supported.

4.2 **Key considerations:** HM Government in its Procurement Bill requires Local Authorities to place more value on Social and Environmental matters when purchasing goods, services and works. The method of calculating the best bid submitted by suppliers is changing. Previously the Most Economically Advantageous Tender (MEAT) was preferred, this is now the Most Advantageous Tender (MAT). This demonstrates that other non-financial considerations are to be taken into account. Alongside this HM Government has also stipulated for Government Contracts above a value of £5m, bidders must include an evidenced Carbon Reduction Plan as part of their bid.

The council has many priorities to balance in its procurement strategy. Key aspects to consider include:

- Ensuring value for money.
- Ensuring that local small businesses are not disadvantaged by introducing a complex, time-consuming process for carbon measurement or reduction and that tailored support is available.
- Introducing a long-term plan, and/or vision will allow businesses to plan for future requirements.
- Training will be required to ensure that knowledge of how to consider carbon reduction in procurement and contract management is embedded across the council as there is not sufficient capacity for this to be conducted by the climate change team.
- Ensuring it has access to a competent ethical supply chain.

Officers have considered the various options available and as a result have formulated the approach detailed in this report.

4.3 **Peterborough's Climate Change Commercial Ask:** Procurement and Climate Change officers have researched approaches other local authorities have taken to reduce carbon emissions from their supply chain. Officers deem that Suffolk County Council's (SCC) approach provides a strong basis which could meet Peterborough's needs and future vision.

SCC have introduced an incremental Climate Change Commercial Ask which can be phased to strengthen the decarbonisation ask over time. Initially the Commercial Ask was introduced across existing and bidding suppliers, it was not enforced, but set out the good practice that the council expects. The Commercial Ask was then introduced in tender evaluation, tender criteria and contract management to increase the prominence of decarbonisation in procurement. In order to meet Suffolk's requirements, suppliers are asked to sign up to the Climate Change Commercial Ask and:

- Know and understand the impact that they have on the environment
- Have an Environmental Policy that embeds a culture of reducing negative environmental impacts
- Ensure their environmental impact is measured and regularly reported and overseen at the highest level
- Reduce negative environmental impacts with a clear action plan outlining the work to be undertaken focusing on the biggest impacts, with key targets and timelines detailing actions to be undertaken for example: travel - reduce mileage or travel in more environmentally friendly ways or buildings undertake environmental building survey/s and mitigate negative environmental impact
- Suppliers supply chain - know the environmental impact of the goods/services purchased and mitigate/reduce the negative impact, where the negative impact is not able to be reduced, offset the impact
- Work towards Carbon Net Zero by 2030.

SCC provides a number of resources online; including documents detailing tender marking criteria and contract management checklists. This ensures that bidding suppliers have sight of success criteria and requirements throughout the contract. They also provide support for businesses, including guidance and tools for carbon calculation. This ensures that all businesses have required support for completion of tenders. They also provide training for procurement colleagues, staff running tenders and contract managers to ensure that a fair process is run. SCC have developed their approach to a Commercial Ask to allow for changing criteria. The system allows for revision of the Commercial Ask wording and for how it is used within the tender process.

It is proposed that Peterborough City Council explore a similar model, but tailor it to the city's needs and aspirations whilst critically ensuring that supply chain partners, particularly local SME's, are guided and supported through the process.

4.4 **Implementation in Peterborough:** Officers are in the process of establishing an internal (short term) working group, including colleagues from procurement, legal and climate change to develop a draft policy and project plan, as well as drafts of key documents as outlined below:

Procurement Documents and Requirements - update standard procurement documentation including Invitation to Tender, Service Specifications, Contracts and Standard Selection Questionnaires to ensure that Climate Change forms part of what is expected from a supplier when submitting a bid. A suite of legal clauses, tender questions and tender criteria would be produced to allow colleagues to select aspects appropriate to the procurement. Training requirements will also be identified, and a plan to address this will be produced; this would likely be internal training from the project team.

Support for Providers - produce support for suppliers, such as a draft carbon reduction policy, and carbon calculators as well as briefings and demonstrations of the new requirements and the Council's programme for implementation. A programme of events will be carefully designed, including events scheduled as part of the Opportunity Peterborough Bondholder breakfasts and events with the Chamber of Commerce. This will be further supported by the citywide roll-out of Carbon Literacy training that is due to commence.

It is proposed that the Climate Change Commercial Ask be developed and implemented, and if successful, this could be expanded to also include wider determinants of social value. This would ensure that suppliers are required to complete a familiar/similar format for social value. Should the project reach this stage, a wider project team should be sought. It is intended initially that the draft approach is brought back to CLT for consideration in early September ahead of implementation.

4.5 **Wider considerations:** During the development of this project a number of risks have been identified including increased costs and new policies being introduced too rapidly for suppliers to react. These are detailed as follows:

No.	Risk	Score	Mitigation
1	Increased costs for suppliers	20	Phased approach and alignment of most significant requirements with high value procurements. Provision of documents, carbon calculators, report and policy templates and guidance documents to suppliers free of charge.
2	Implementation programme too short	16	Phased and scalable approach taken. Care taken to carefully manage the burden on SMEs, with involvement from SMEs through engagement events/activities.

5. CORPORATE PRIORITIES

5.1 **The Economy & Inclusive Growth** - the majority of carbon emissions arise through the services/goods/works procured by the City Council. Procuring responsibly will directly contribute to the council's commitment to achieve net-zero emissions by 2030.

Carbon Impact Assessment – whilst there will be some travel requirements to attend events to raise awareness of this work within the local business community this is anticipated to be minimal.

Our Places & Communities - net-zero carbon promotes community health and well-being through the reduction of pollutants through increased use of local suppliers.

Sustainable Future City Council - delivery of this project provides an opportunity to influence 'how we work', 'how we serve' and 'how we enable', ensuring the Climate Change Commercial Ask is understood and procurements undertaken that support the Council to meet its commitment to net-zero. This may help to avoid costlier works to repair damage to buildings and/or infrastructure and avoid closure of services arising from climatic events.

6. CONSULTATION

6.1 This approach has been discussed and agreed by the Council's Corporate Leadership Team. Whilst no further consultation is anticipated further work will be undertaken as follows:

1. Ongoing engagement with suppliers to increase awareness and commitment to the Climate Change Commercial Ask
2. Development of support, training and tools - particularly to smaller suppliers – to enable them to meet the requirements of the Climate Change Commercial Ask

7. ANTICIPATED OUTCOMES OR IMPACT

7.1 It is anticipated that Councillors comment on the proposed approach to embedding the Climate Change Commercial Ask in the procurement documents.

8. REASON FOR THE RECOMMENDATION

- 8.1 To inform the Climate Change and Environment Committee on progress made in delivering the Climate Change Commercial Ask through procurement.

9. ALTERNATIVE OPTIONS CONSIDERED

- 9.1 Officers have considered the following options:

Do nothing – discounted due to the real effect of Climate Change and the Council’s public commitments on this subject.

Reduce scope to simply amending tender documents and processes – rejected as suppliers will need support and guidance to reduce their costs and enable continued ability to tender competitive bids.

Increase the ambition of the Commercial Ask - rejected at this time to ensure that small businesses are not disadvantaged. The option to increase the ambition later is possible.

Commercial solutions are available to estimate purchased emissions however our research shows that these solutions can be expensive and unreliable.

10. IMPLICATIONS

Financial Implications

- 10.1 This work will be undertaken within existing resources and as such there are no direct financial implications. As detailed in the risk section of this report there is the potential that costs from suppliers could increase. This is mitigated by adopting a phased and tailored approach alongside the provision of documents, carbon calculators, report and policy templates and guidance documents to suppliers free of charge.

Legal Implications

- 10.2 There are no legal implications in relation to the recommendations sought. This report is not seeking authorisations/approvals and is for information only.

Equalities Implications

- 10.3 It is not envisaged that there are any equalities impacts relevant to this report.

11. BACKGROUND DOCUMENTS

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

- 11.1 The work undertaken by Suffolk County Council referred to in this report can be viewed here: [Suffolk County Council Climate Change Commercial Ask](#)

12. APPENDICES

- 12.1 N/A

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CLIMATE CHANGE AND ENVIRONMENT S CRUTINY COMMITTEE	AGENDA ITEM No. 9
8 NOVEMBER 2023	PUBLIC REPORT

Report of:	Adesuwa Omoregie, Interim Director of Law and Governance (Monitoring Officer)	
Cabinet Member(s) responsible:	Councillor Coles, Cabinet Member for Legal, Finance and Corporate Services	
Contact Officer(s):	Charlotte Cameron, Senior Democratic Services Officer	Tel. 01733 684628

MONITORING SCRUTINY RECOMMENDATIONS REPORT

RECOMMENDATIONS	
FROM: Interim Head of Legal and Deputy Monitoring Officer	Deadline date: N/A
It is recommended that the Climate Change and Environment Scrutiny Committee:	
1. Considers the responses from Cabinet Members and Officers to recommendations made at previous meetings as attached in Appendix 1 to the report and provides feedback including whether further monitoring of each recommendation is required.	

1. ORIGIN OF REPORT

1.1 In accordance with the constitution Scrutiny Committees may make reports and recommendations to the Cabinet and/or full Council and/or any Committee in connection with the discharge of any of the Council's functions. This report is therefore provided as part of this process to ensure the monitoring of any recommendations which have been made by this committee.

2. PURPOSE AND REASON FOR REPORT

2.1 The report enables the Scrutiny Committee to monitor and track progress of recommendations made to the Executive or Officers at previous meetings.

2.2 This report is for the Climate Change and Environment Scrutiny Committee to consider under its Terms of Reference No. *Part 3, Section 4 - Overview and Scrutiny Functions, paragraph 3.3:*

The Scrutiny Committees will:

- a) *Review and scrutinise the Executive, Committee and officer decisions and performance in connection with the discharge of any of the Council's functions.*
- b) *Review and scrutinise the Council's performance in meeting the aims of its policies and performance targets and/or particular service areas;*
- c) *Question Members of the Executive, Committees and senior officers about their decisions and performance of the Council, both generally and in relation to particular decisions or projects;*
- d) *Make recommendations to the Executive and the Council as a result of the scrutiny process.*

3. **TIMESCALES**

Is this a Major Policy Item/Statutory Plan?	NO	If yes, date for Cabinet meeting	N/A
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4. **BACKGROUND AND KEY ISSUES**

4.1 Appendix 1 of the report sets out the recommendations made to Cabinet Members or Officers at previous meetings of the Scrutiny Committee. It also contains summaries of any action taken by Cabinet Members or Officers in response to the recommendations.

4.2 The progress status for each recommendation is indicated and if the Scrutiny Committee confirms acceptance of the items marked as completed, they will be removed from the list. In cases where action on the recommendation is outstanding or the Committee does not accept the matter has been adequately completed it will be kept on the list and reported back to the next meeting of the Committee. It will remain on the list until such time as the Committee accepts the recommendation as completed.

5. **ANTICIPATED OUTCOMES OR IMPACT**

5.1 Timelier monitoring of recommendations made will assist the Scrutiny Committee in assessing the impact and consequence of the recommendations.

6. **REASON FOR THE RECOMMENDATION**

6.1 To assist the Committee in assessing the impact and consequence of recommendations made at previous meetings.

7. **BACKGROUND DOCUMENTS**

Used to prepare this report, in accordance with the Local Government (Access to Information) Act 1985

7.1 Minutes of the Climate Change and Environment Scrutiny Committee meeting held on 20 September 2023.

8. **APPENDICES**

8.1 Appendix 1 – Monitoring Scrutiny Recommendations Report

APPENDIX 1

RECOMMENDATION MONITORING REPORT 2023/24

CLIMATE CHANGE AND ENVIRONMENT SCRUTINY COMMITTEE

Updated: 30/10/2023

Recommendations outstanding from 2022/2023 Municipal Year					
Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
28 February 2023	Cllr Marco Cereste, Cabinet Member for Climate Change, Planning, Housing and Transport	Final Report of Cycling and Walking Task and Finish Group	It is recommended that Climate Change and Environment Scrutiny Committee consider the final report of the Task and Finish Group and endorse the recommendations contained within it:	These items will be taken to Cabinet in November 2023.	Ongoing
			1. Review and endorse to Cabinet the amendments to the routes and prioritisation measures in the Draft LCWIP prior to its finalisation.		Ongoing
			2. That the Council refers to the LCWIP alongside all developments and site allocations, including when seeking approval at the Planning and Environmental Protection Committee.		Ongoing

			3. That the Council enables a cross-departmental approach to focus on improving city centre transport through the development of proposals for a new cycling route along Bridge Street. Any future vision for the City Centre should be based on a cycling and walking first principle.		Ongoing
			4. That the LCWIP and Active Travel Plans be reviewed annually.		Ongoing
			5. Removing obstacles to cyclists like staggered barriers and traffic signals which give priority to motor vehicles with consultation with Peterborough City Councillors before action is taken.		Ongoing
			6. Creation of a Rural Cycle Strategy, to be discussed with Scrutiny once drafted.		Ongoing
			7. Draft a vision for the LCWIP to be included at the start of the plan, which includes relevant targets from relevant PCC and CPCA strategies (e.g., net zero carbon and need for modal shift away from car travel) and references the Transport User Hierarchy.		Ongoing
			8. Group has a further purpose once public consultation has been completed.		Ongoing
			9. Major infrastructure schemes to include cycling and walking provisions.		Ongoing

			10. Engagement with key stakeholders, including PCC councillors, as part of the public consultation.		Ongoing
			11. To enhance the natural environment through the delivery of walking and cycling schemes; e.g., through tree planting along new and existing cycle routes. In particular, removal of trees, shrubbery and other vegetation should be minimised when constructing new cycle routes and any that must be removed should be replaced.		Ongoing
			12. That the Task and Finish group's work is now concluded, and the group is formally closed. However, it should be noted that the Task and Finish group's work has concentrated on cycling routes in the LCWIP and has not specifically looked at walking routes or the Rural Cycling Strategy.		Ongoing

Recommendations from 2023/2024 Municipal Year					
Meeting date Recommendations Made	Portfolio Holder / Directorate Responsible	Agenda Item Title	Recommendation Made	Action Taken	Progress Status
12/07/2023	Cllr Simons, Cabinet Member for Infrastructure, Environment and Climate Change Environment and Climate Change	Introduction to Carbon Literacy and Carbon Literacy Training	The Climate Change and Environment Scrutiny Committee recommended to encourage as many Councillors and Officers as possible to undertake the Carbon Literacy Training in particular those who serve on the Climate Change and Environment Scrutiny Committee.	Members were sent a response which detailed work that had been undertaken to promote the carbon literacy training and the number of officers who had signed up for the next round of training delivery.	Completed.

Climate Change and Environment Scrutiny Committee Work Programme 2023/24

Updated: 30/10/2023

Meeting Date	Item	Comments
Meeting date: 12 July 2023 Draft report deadline: 21 June 2023 Final report deadline: 29 June 2023	Appointment of Co-opted Members 2023/24 Contact Officer: Charlotte Cameron	
	Introduction to Carbon Literacy and Carbon Literacy Training Contact Officer: Hannah Swinburne	
	Review of 2022/2023 and Draft Work Programme for 2023/24 Contact Officer: Charlotte Cameron/ Charlotte Palmer	
	Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron	

Meeting date: 20 September Draft report deadline: 30 August 2023 Final report deadline: 7 September 2023	Forward Plan of Executive Decisions Contact Officer: Charlotte Cameron	
	Eco Homes Contact Officers: Charlotte Palmer and John Sawyer	
	Peterborough Climate Adaption Plan Contact Officer: Hannah Swinburne	
	Recycling and Waste Policy Guide Contact Officers: Charlotte Palmer and Amy Nebel	
	Monitoring Scrutiny Recommendations Report	
	Work Programme 2023/2024	

Meeting date: 8 November 2023 Draft report deadline: 18 October 2023 Final report deadline: 26 October 2023	Forward Plan of Executive Decisions	
	Cabinet Member Update Report Cllr Simons, Cabinet Member for Infrastructure, Environment and Climate Change Contact Officer: Charlotte Palmer, additional officers attending	
	Local Cycling and Walking Infrastructure Plan (potentially including rural cycle strategy) Contact Officers: James Collingridge and Lewis Banks	
	MOTION - To bring a report to the Climate Change and Environment Scrutiny Committee in 12 months' time to review the Council's investment strategy and the pension scheme's progress with its Responsible Investment Policy Contact Officer: Charlotte Palmer	
	Overview of feedback from climate debates Contact Officer: Charlotte Palmer	
	Procurement Service and Climate Criteria Contact Officer: Helga Kendall	
	Monitoring Scrutiny Recommendations Report	
	Work Programme 2023/2024	

Meeting date: 17 January 2024 Draft report deadline: 22 December 2023 Final report deadline: 4 January 2023	Forward Plan of Executive Decisions	
	Peterborough Integrated Renewable Infrastructure (PIRI) Contact Officer: Charlotte Palmer	
	City Climate Change Action Plan Contact Officer: Charlotte Palmer	
	Request that the Climate Change and Environment Scrutiny Committee revisit this motion in 12 months as part of its work programme to look at targets on climate considerations in budget proposals as well as retrofitting of social housing for energy efficiency gains via a report from officers. Contact Officer: Charlotte Palmer	
	Committee Start Time Report	
	Monitoring Scrutiny Recommendations Report	
	Work Programme 2023/2024	
Meeting date: 22 January 2024 Joint Meeting of the Scrutiny Committees – Budget		

Meeting date: 13 March 2024 Draft report deadline: 21 February 2024 Final report deadline: 29 February 2024	Forward Plan of Executive Decisions	
	Council Climate Change Action Plan Contact Officer: Charlotte Palmer	
	Biodiversity Strategy Progress Report 22/23 Contact Officer: Darren Sharpe	
	Draft Rural Cycling Strategy Contact Officers: James Collingridge and Lewis Banks	
	Monitoring Scrutiny Recommendations Report	

Pending Items:

1. **Bretton Wood Management Plan and 2024 Ash Dieback Survey – potential site visit.**
2. **Future Parks and Green Spaces**
3. **Local Nature Recovery Strategy – Darren Sharpe**

Briefing notes, with potential items to follow:

Tree Planting Strategy Contact Officer: Darren Sharpe

Local Nature Recovery Strategy Contact Officer: Darren Sharpe

National Waste Strategy Contact Officer: Amy Nebel

Climate Debate Feedback Contact Officer: Hannah Swinburne

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